GSA

U.S. General Services Administration

Government-wide Strategic Solutions for Desktops and Laptops Initiative

Request for Information

The General Services Administration (GSA) is issuing this Request for Information (RFI) as part of the Government-wide Strategic Solutions for Desktops and Laptops Initiative (GSS), initiated by the Office of Management and Budget (OMB).

1. Background

OMB established the Workstations Commodity Team (a consortium over 20 agencies) to develop a framework and strategy for addressing multiple interagency vehicles in the information technology workstation space (laptops, desktops, etc.) to manage the spend, reduce costs, and increase value through application of strategic sourcing principles. The Workstations Commodity Team's primary goals under the initiative are to:

- Develop a way to quickly compare the contracting vehicles that offer similar commodities and services in this space;

- Identify a refined set of configurations that will support leveraging demand and purchasing to reduce costs and increase value; and

- Identify best practices in spend management (policies, terms and conditions, etc) to support strategic sourcing.

The Workstations Commodity Team requested feedback from federal agencies and industry partners to define the common configurations for standard desktops and laptops with upgrades and options. The team collected, compiled and analyzed this feedback, and defined the standard and upgrade configuration specifications featured in attachment 1.

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2. Objective

GSA intends to establish a mechanism for federal agency buyers to easily identify vendors that offer the standard and upgrade laptop and desktop configurations on the IT Schedule 70 Multiple Award Schedule (MAS) contract vehicle in an effort to continue the operational excellence of the program.

The goal of this RFI is to identify vendors currently on the IT Schedule 70 contract vehicle that offer laptops and desktops that meet the specifications of the standard and upgrade configurations, and would like to participate in this initiative.

3. Vendor Participation

GSA will review all responses to this Request For Information to ensure the responding vendors' submissions meet the specifications, and subsequently identify all vendors that are capable of offering the standard laptops and desktops to federal agency buyers .

Please note that the identification of the vendors will occur on a rolling basis and identified vendors will be added to a list on the IT Schedule 70 website after successful reviews of their RFI responses. GSA will accept responses from current and prospective vendors on an on-going basis.

For vendors who currently do not have items on their IT Schedule 70 contracts that meet the standard configuration specifications, please contact your GSA Schedule Contracting Officer to add these items to your IT Schedule 70 contracts. Once the items have been added to your IT Schedule 70 contract, you must submit a response to this RFI to participate in this initiative.

While GSA encourages and welcomes your participation in this initiative, it is voluntary for vendors. GSA reserves the right to remove participating vendors from the program for failure to continue offering identified laptops and/or desktops configurations.

NOTE: This RFI should not be construed as a solicitation/RFP/RFQ for a government requirement or as a commitment by the U. S. Government.

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4. Standard Configuration Specifications

The Workstations Commodity Team identified five (5) standard and upgrade configurations for this initiative, based on feedback from the partner federal agencies and they are listed below. Details of the standard configurations are listed in attachment 1 of this Request for Information.

A. Desktop

B. Desktop Upgrade 1

C. Desktop Upgrade 2

D. Laptop

E. Laptop Upgrade 1

5. Specific Information Requested From Interested Vendors

For each standard configuration, please submit the following information:

Vendor Information:
- Vendor Name
- GSA Contract Number
- POC Name
- POC Telephone Number
- POC Email Address

Offering Information:
- Manufacturer Name
- OEM Item/Part Number
- Model Name
- Model Specifications
- Is this item on your company's Schedule 70 contract?

All responding vendors must clearly show that their offerings/submissions meet the configuration specifications to which they are responding as outlined in Attachment 1.

Note: All offerings (laptops/desktops) for this initiative must be awarded under the responding vendors IT Schedule 70 contract prior to submitting a response.

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6. Submission Instructions

A. Enter all requested information on your offering(s) that meet the standard configurations into the attached excel document and submit document as an attachment to the email address below.

B. Responding vendors must submit an offering for at least one standard configuration. Vendors are not required to offer all standard configurations.

C. Vendors must submit responses via ebuy.

7. Questions

For any questions concerning this RFI, please email them to GSA no later than Wednesday June 24, 2015, 4:00 PM Eastern Standard Time (EST). Questions must be submitted via email to workstations@gsa.gov.

8. Government Point of Contact

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This Request for Information (RFI) is for information and planning purposes only, and does not constitute a Request for Proposal (RFP) or Request for Quote (RFQ), and is not to be construed as a commitment by the U. S. Government. No award will be made as a result of this RFI. All information is to be submitted at no cost or obligation to the Government. Any information that the responder considers proprietary should be clearly marked as such. All submissions become Government property and will not be returned, including any proprietary information. The Government reserves the right to reject, in whole or in part, any private sector input as a result of this RFI.